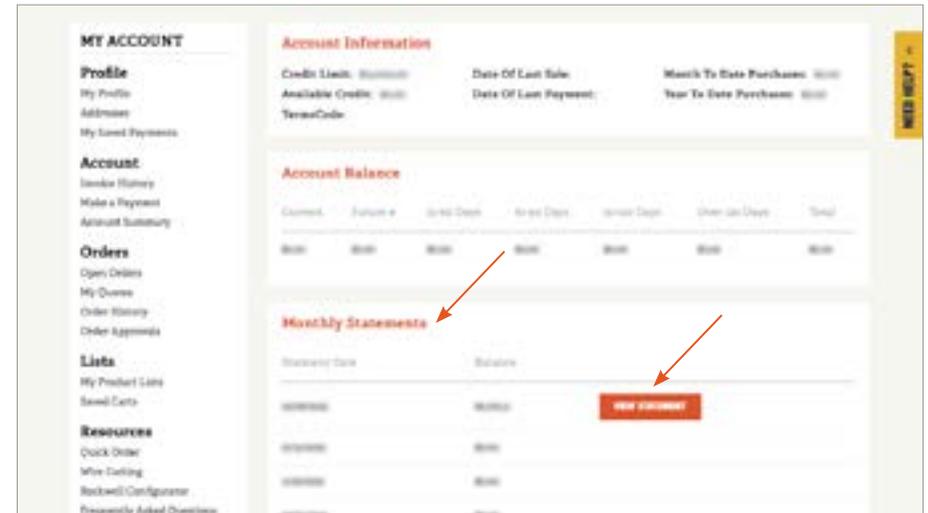
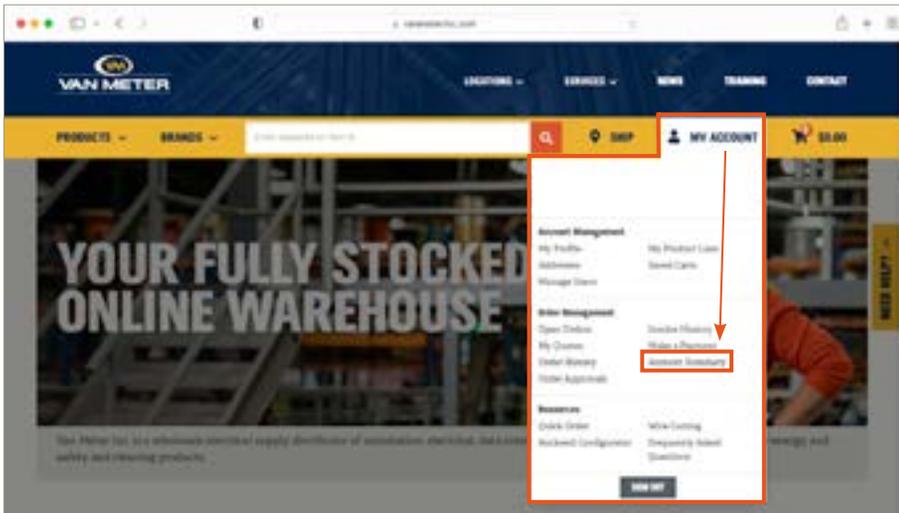


VANMETERINC.COM

HOW TO ACCESS STATEMENTS



1. Sign into vanmeterinc.com.
2. Click *Account Summary* from the *My Account* drop down menu or click *My Account* in the yellow navigation bar, then click *Account Summary* in the left sidebar menu.
3. The past 12 months of statements will be located under *Monthly Statements*. Click *View Statements* to view a PDF of the statement.



DON'T SEE ACCESS STATEMENTS IN YOUR ACCOUNT DASHBOARD?

To access Statements, you must be designated with the Administrator or Finance user role. Reach out to one of the administrators of your account to get access or contact the ecommerce team at VM.Ecommerce@vanmeterinc.com.

If you have questions or have trouble accessing statements, please contact the Van Meter ecommerce team at VM.Ecommerce@vanmeterinc.com.

Learn more about invoices, other online ordering tips, tricks and how-to videos at vanmeterinc.com/howto.